

The Village of Northfield

REGULAR COUNCIL MEETING

March 23, 2016

The meeting was called to order by Mayor Nehez at 7:30 p.m.

The Pledge of Allegiance was led by Mayor Nehez.

ROLL CALL was read by Tricia Ingrassia. The following were present: Mayor Nehez, Councilpersons Nick Magistrelli, Jenn Domzalski, Jim Daugherty, Alan Hipps, and Gary Vojtush. In addition, Law Director Brad Bryan and Service Department Director Jason Walters were present. Councilwoman Noack, Chief Buss, Chief Wentz, and Village Engineer Rich Wasosky were absent.

A moment of silence was requested for the people of Brussels, Belgium and Nick's son who is over in Europe.

APPROVAL OF MINUTES:

Motion to approve Council Minutes of the March 9, 2016 Regular Council Meeting by Councilman Hipps, Seconded by Council President Magistrelli. All in favor of approval, zero opposed.

RESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES: None.

REPORTS OF MUNICIPAL OFFICERS:

MAYOR JESSE J. NEHEZ- The Mayor met with the Department Heads today, and they went over an extensive road project plan that will be shared when everything is together on the Presidential Subdivision. Councilman Vojtush asked the Mayor about an article he read in the News Leader today about he and Northfield Center Trustee Buescher meeting and talking about joining fire services. Councilman Vojtush asked what that is going to entail.

Mayor Nehez advised Paul Buescher, Chief Buss, himself, and Chief Risko are meeting tomorrow in Northfield Center. Councilman Vojtush asked if it is a public meeting. Mayor Nehez advised it is not a public meeting. Mayor Nehez advised regarding the possible Fire District, they will be having open meetings to discuss the matter in the future. This meeting is just to get everyone's thoughts together. Nothing has been determined, and there have been no decisions or commitments to do anything at this point.

FINANCE DIRECTOR TRICIA INGRASSIA- Report attached.

ENGINEER RICHARD WASOSKY- No report.

LAW DIRECTOR BRADRIC BRYAN-Mr. Bryan asked if anyone has anything for the Village News Letter that goes out with the Sewer Billing. If so, they need to get it to him by the end of the day tomorrow because he will be on vacation.

DEPARTMENT HEADS:

Police Department, Chief Mark Wentz- Report Attached.

Fire Chief, Jason Buss- No Report.

Service/Building Supervisor, Jason Walters- No report.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

PLANNING COMMISSION, ALAN E. HIPPS- The Planning Commission met last Wednesday March 16th to discuss the subdivision at 200 Houghton Road. Village Engineer Rich Wasosky approved the plan, which meets all Village requirements. The Planning Commission's recommendation is to approve the subdivision. Councilman Hipps made a motion to confirm the Addy Homes, LLC subdivision of the two lots on Houghton Road as recommended by the Planning Commission, motion seconded by Council President Magistrelli. All in favor of confirmation, zero opposed.

RECREATION BOARD, MAYOR NEHEZ- Mayor Nehez reported he would like to put two new people on the Recreation Board. The Resolutions are on the Agenda for tonight.

CEMETERY BOARD, BEATRICE GREENLEE- No report.

REPORTS OF STANDING COMMITTEES:

FINANCE, COUNCIL PRESIDENT MAGISTRELLI: Mr. Magistrelli stated the Committee Had a finance meeting this evening. The budget resolution is on the agenda for passage this evening.

ROADS/PUBLIC WORKS, COUNCILMAN DAUGHERTY: Mr. Daugherty stated he received complaints that the set back is not proper on the new home on Magnolia. Councilman Daugherty advised he personally went out and measured it, and it is at about 47 feet. He feels those making the complaints think the front of the home will be where it is presently sitting, but it will not. He has tried to explain to them that the home is not on its foundation yet, and the foundation is proper with respect to the set back. If he gets any further calls, he will forward them to Jason Walters.

Jason advised he got the same type of calls.

HEALTH AND WELFARE, RENELL NOACK: No report.

WAGES AND WORKING CONDITIONS, COUNCILMAN VOJTUSH: No report.

FIRE AND SAFETY, COUNCILWOMAN DOMZALSKI: Ms. Domzalski reported Chief Wentz gave everyone a copy of his report. He has a candidate for a part-time police position and would like to have him sworn in at the April 13th Council meeting if Council so desires.

Chief Wentz also would like to schedule a meeting to meet with Council about the E-VAC 911 presentation with Roy Meadows.

Brad Bryan advised he spoke with Chief Wentz about changing the disorderly conduct ordinance, That Ordinance may be on the agenda at the next meeting. Chief Wentz also spoke of making changes to the bullet proof vest ordinance and contract provisions and how we handle the vests for the part-timers. The code and union contract will probably have to be changed.

Councilwoman Domzalski asked Council about dates for the meeting for the E-VAC 911. Councilman Vojtush would like to do it at a scheduled Council Meeting, Councilman Magistrelli advised the presentation is about 45 minutes, and it might work better before a council meeting. Councilwoman Domzalski will see if Mr. Meadows can attend April 13 at 6:30pm. The Newspaper will be notified when the meeting is scheduled so any residents who want to attend will have the information.

BUILDINGS & GROUNDS, COUNCILMAN HIPPS: Councilman Hipps needs a meeting scheduled when Chief Buss is available to discuss the Fire building for future planning.

LEGISLATION

2016-13- An Emergency Ordinance Amending Section 1262.05(f) of the Planning and Zoning Code Relating to Zoning Certificates. Third Reading. Council President Magistrelli made a motion to remove section 12 and keep the rest of the ordinance the same, seconded by Councilman Hipps. Councilpersons Daugherty, Vojtush and Domzalski voted no, motion failed.

Councilwoman Domzalski asked about the items that are 62 and older, she feels we offer services to our residences that are of an age, and she does not feel a permit fee is a service. She understands a reduced fee, but it shouldn't be every line item.

Councilman Vojtush thinks we do a lot for our seniors, but he would also like to see Council do something for the disabled. He would like that part of the legislation to stay in the ordinance.

Councilwoman Domzalski made a motion to strike the three sections where it waives the fees for seniors 62 and older. No second, motion failed.

Mr. Bryan requested a motion to pass the ordinance as written. No motion made. The Ordinance is not passed and will be removed from future agendas.

2016-17 – An Emergency Resolution Setting Forth the Appropriations for the Fiscal Year 2016 and Submitting the Same to the County Fiscal Officer. Second Reading. Motion to suspend the three reading rule made by Councilman Hipps, seconded by Councilman Magistrelli.

Councilman Vojtush stated he would like more time to go over the budget. He said there is no funding in the budget for the renovations for the bank building, and he would like to see the updates to the Council Chambers re-allocated for the Police Department to add a third officer to all shifts. He feels the \$50,000 can be spent somewhere better.

Mayor Nehez advised we are not planning on doing anything except minor repairs to the bank building for the next few years, and the money for those repairs are in Jason Walters' budget.

Councilman Daugherty asked if we could put a smaller cap on the Council Chambers project. He also feels another officer should be put on before we put too much money into the Council Chambers.

Tricia Ingrassia advised the \$50,000 is a high number; we have not yet received an actual estimate. Councilman Daugherty advised he would like to see a cap put on the project.

Councilman Hipps stated that is what we are doing, capping in at the \$50,000. Ms. Ingrassia and Mr. Bryan advised that once an estimate for the work is received, Council needs to approve it. The project will not go forward unless Council wants it to.

Mayor Nehez advised the budget has always been changed throughout the year as needed. This budget is just to keep us moving forward; we are running out of temporary funds for the first quarter of the year.

Council President Magistrelli advised we have a deadline of March 31, and the budget has to be turned into the County. This money can be moved around at any point. It is just a framework to keep the Village moving forward financially.

Motion to suspend the three reading rule made by Council President Magistrelli, seconded by Mr. Hipps. All in favor, zero opposed. Motion to pass made by Councilman Vojtush, seconded by Council President Magistrelli. All in favor, motion approved.

2016-20 – An Emergency Resolution Authorizing the Mayor to Enter into a Contract with Oriana House, Inc. for the Provision of Community Correctional Services. First Reading. Motion to suspend the three reading rule made by Councilman Vojtush, seconded by Councilman Hipps. All in favor, zero opposed. Motion to pass made by Councilman Hipps, seconded by Councilman Vojtush. All in favor, motion passed.

2016-21 – An Emergency Resolution Confirming the Mayor's Appointment of Linda Bowen to the Recreation Board. First Reading.

Councilwoman Daugherty asked if this is something we should open to the residents to let them know there are two vacancies they can apply for.

Brad Bryan advised these appointments are within the Mayor's discretion. They are different than appointing a Councilperson. Under the Charter, this is a position the Mayor chooses who he wants, and it is up to Council to approve the person or not.

Councilman Vojtush agreed he would like it to go out to the residents to see if anyone is interested.

Council President Magistrelli stated we never had a Recreation Board. This is something Mayor Nehez revived, and it is a non-paying job. They did in the past run it in the paper and there was no response. This is a time consuming volunteer position.

Councilman Daugherty stated that the two people the Mayor chose were Council people who choose not to run due to family obligations and time, if they didn't have time for one, how do they make time for this.

Mayor Nehez stated the persons he is proposing to appoint want to be on the Board, and it is less time consuming than a Council position.

Councilman Vojtush stated several times we have talked about looking to the future and moving forward, and he feels by putting these members on would be going backward. We would not be able to move forward and keep going.

Motion to suspend the three reading rule made by Councilperson Magistrelli and seconded by Mr. Hipps. Councilpersons Daugherty, Vojtush, and Domzalski voted no; Mr. Hipps and Mr. Magistrelli voted yes. Will go to second reading.

2016-22 -An Emergency Resolution Confirming the Mayor's Appointment of Bea Greenlee to the Recreation Board. First Reading. Will go to second reading.

Councilwoman Domzalski stated in the Charter under the Rec Board it states that there will be five electors of the Municipality not holding other Municipal office. The definition of Municipality is Village of Northfield per our Charter. Councilwoman Domzalski stated her concern is that Mrs. Greenlee is already on one of our boards, so by definition, she would not be eligible for this board.

Brad Bryan stated he interprets holding other Municipal office as meaning an elected office such as Mayor or Council.

Councilwoman Domzalski stated when you read the same definition under the Charter Review Board Members it expands on the word other office and includes more. Councilwoman Domzalski stated she thinks it is something we should consider before we proceed.

Brad advised as Ms. Domzalski has pointed out, the prohibition in the Charter Review Commission ~~section of the Charter is more expansive than the language in the Rec Board section. He interprets the Cemetery~~ Board and Rec Board positions as appointments, not offices. While it would be a violation to put her on the Charter Review Commission, he does not think it is a violation to put her on the Rec Board.

Councilman Vojtush made a motion to leave this on first reading and move it to second reading next meeting. Brad advised we do not need a motion to do so since there has been no motion made to suspend the three reading rule. The resolution will be put on second reading at the next Regular Meeting.

2016-23- An Emergency Resolution Authorizing the Mayor to Enter into an Agreement with Lawhon & Associates, Inc. to Perform Environmental Site Testing on the 10435 Northfield Road Property. First Reading. Motion to suspend the three reading rule made by Councilman Hipps, seconded by Councilman Vojtush, all in favor, zero opposed. Motion to pass made by Councilman Hipps, seconded by Councilman Vojtush, all in favor, zero opposed.

2016-24-An Emergency Resolution Authorizing and Directing the Mayor to Enter into a Contract with a Regional Council of Governments for the Provision of Administration and Collection of Municipal Income Tax Starting with the 2017 Calendar Year. First Reading. Motion to suspend the three reading rule made by Councilwoman Domzalski, seconded by Councilman Daugherty. All in favor, zero opposed. Motion to pass made by Councilman Vojtush, seconded by Councilman Daugherty. All in favor, zero opposed.

OLD BUSINESS; ANNOUNCEMENTS; NEW BUSINESS:

Councilman Vojtush congratulated Brad Bryan for his new position with Peninsula. Mr. Bryan thanked Councilman Vojtush.

Motion to authorize the Mayor to accept the bid to have ECR Residential and Commercial Construction for the renovation of the copy room /office in an amount not to exceed \$15,000. Motion made by Councilman Hipps, seconded by Councilman Daugherty. All in favor, zero opposed.

Mayor Nehez asked Council if it wants the positions for the Recreation Board to be advertised in the local paper. Councilmen Vojtush and Daugherty stated they want this advertised. The Mayor advised he will put it in the paper.

ADJOURNMENT -Motion to adjourn made by Councilman Hipps, seconded by Councilwoman Domzalski. All in favor, zero opposed. Meeting adjourned at 8:28pm.

Respectfully submitted by:

Tricia Ingrassia, Clerk of Council

ACCOUNT	DESCRIPTION	2014 YTD	2015 YTD	2016 Proposed
GENERAL FUND - A01				
A01-A-110	Real Property Tax	147,192.99	151,749.20	150,000.00
A01-A-111	Personal Property Tax	-	39.72	-
A01-A-112	Income Tax	2,801,880.70	3,227,375.65	2,900,000.00
A01-A-113	Admission Tax	107,501.15	151,661.80	100,000.00
A01-A-114	Hotel Tax	5,993.05	6,421.33	5,000.00
A01-A-115	Wagering Tax	8,074.64	-	-
A01-A-116	Parking	376.00	14,604.47	10,000.00
A01-A-130	Special Assessments	6,350.00	21,982.26	7,000.00
A01-B-120	Local Government County	78,971.72	94,372.77	90,000.00
A01-B-121	Local Government State	12,497.66	4,080.88	-
A01-B-122	Homestead & Rollback	19,795.25	20,325.94	15,000.00
A01-B-123	Estate Tax	24,750.40	20,919.31	-
A01-B-124	Cigarette Tax	335.93	261.67	250.00
A01-B-125	Liquor Permits	15,708.35	12,438.65	10,000.00
A01-B-126	Casino Settlement Fund	1,000,000.00	500,000.00	500,000.00
A01-B-127	Pari-Mutual Wagering	20,941.50	25,949.50	20,000.00
A01-D-140	Bullet Proof Vest Grant	-	3,816.77	-
A01-D-141	Juvenile Diversion	10,000.00	5,000.00	-
A01-D-142	COPS Grant	-	-	43,000.00
A01-E-150	Miscellaneous Services	-	-	-
A01-E-151	Copy Charges	8.70	5.90	-
A01-E-152	Cruiser Usage	2,316.75	652.50	-
A01-E-153	Special Assessment Search	240.00	150.00	-
A01-F-160	Mayor's Court Costs	35,797.08	26,517.18	20,000.00
A01-F-160-1	Mayor's Court Fines	77,421.21	93,850.19	75,000.00
A01-F-160-2	Mayor's Court Forfeitures	-	7,708.96	-
A01-F-160-3	Mayor's Court Computer	-	-	-
A01-F-162	Contractor Registration	12,060.00	11,860.00	10,000.00
A01-F-163	Building Permits	25,177.85	8,998.00	8,500.00
A01-F-163-1	Occupancy Permits	2,450.00	2,525.00	2,000.00
A01-F-163-2	Zoning Permits	545.00	5,136.00	2,500.00
A01-F-164	Building Inspections	350.00	200.00	200.00
A01-F-164-1	POS Inspections	5,300.00	11,425.00	5,000.00
A01-F-165	Snow Plow, Garage Sale, Solicitors Permits	1,010.00	1,160.00	1,000.00
A01-F-166	Athletic Field Rental Permit	500.00	250.00	-
A01-F-167	Franchise Fees	35,266.95	35,711.98	34,000.00
A01-H-180	Miscellaneous	165,300.35	87,815.00	50,000.00
A01-H-181	Donations	3,833.20	2,000.00	100.00
A01-H-182	Reimbursements	17,862.69	7,079.00	9,200.00
A01-H-183	Refunds	18,450.74	9,387.91	-
A01-H-184	Sale of Assets	-	-	-
A01-X-190	Advances Returned	-	-	-
A01-X-191	Transfers In	-	466,585.44	44,550.81
Total General Fund Revenue		4,664,259.86	5,040,017.98	4,112,300.81

Village of Northfield

REVISION 031010

ACCOUNT	DESCRIPTION	2014 YTD	2015 YTD	2016 Proposed
POLICE DEPARTMENT				
A01-1-A-210	Police Chief Salary	70,341.44	75,704.70	72,156.00
A01-1-A-211	Police FT Salaries	520,864.37	591,912.03	654,535.00
A01-1-A-212	Police PT Salaries	164,906.94	172,200.12	187,500.00
A01-1-A-213	Overtime	-	-	10,000.00
A01-1-A-214	Secretary	4,902.27	751.58	5,000.00
A01-1-A-215	Uniform Allowance	16,900.00	20,919.84	22,500.00
A01-1-A-216	Medicare	23,369.25	-	-
A01-1-A-217	Longevity	3,550.00	5,075.00	7,700.00
A01-1-A-220	Travel	375.74	-	375.00
A01-1-A-221	Dues, Memberships, Subscriptions	195.00	295.00	295.00
A01-1-A-222	Training	3,565.00	1,826.00	2,020.00
A01-1-A-231	Vehicle Maintenance	38,210.66	26,343.82	30,000.00
A01-1-A-232	Communication Equipment Maintenance	288.00	1,231.00	1,500.00
A01-1-A-233	Contractual Services	66,187.79	66,229.15	67,000.00
A01-1-A-235	Motor Fuel(Police)	28,240.40	25,721.46	27,000.00
A01-1-A-241	Office Supplies, Photos	2,451.84	1,970.65	2,000.00
A01-1-A-242	Other Expenses	13,678.32	2,226.92	5,000.00
A01-1-A-243	Ammo & Range	-	621.87	700.00
A01-1-A-250	Capital	6,626.44	130,639.43	53,575.00
A01-1-A-260	Debt Service Principal	16,505.07	-	-
A01-1-A-261	Debt Service Interest	-	-	-
Police Department Total		981,158.53	1,123,668.57	1,148,856.00
A01-1-C-234	Street Lighting	13,497.94	14,000.00	14,000.00
A01-1-E-245	Traffic Signs, Signals, Markings	1,477.96	582.74	1,500.00
A01-2-A-235	Cemetery	-	10,500.00	-
A01-2-B-236	County Health Contract	-	-	24,000.00
SERVICE DEPARTMENT				
A01-5-A-210	Public Service Director Salary	97,647.87	100,053.52	96,787.00
A01-5-A-211	FT Service Salaries	199,675.43	234,715.36	245,353.00
A01-5-A-212	PT Service Salaries	71,721.56	78,757.46	135,030.00
A01-5-A-218	PT Seasonal Salaries	-	16,851.00	10,000.00
A01-5-A-213	Service Overtime	-	-	25,000.00
A01-5-A-214	Service Admin Asst	50,316.48	50,051.99	48,376.00
A01-5-A-215	Longevity	-	-	5,750.00
A01-5-A-216	Uniform Allowance	7,381.56	8,771.03	5,200.00
A01-5-A-217	Medicare	4,820.23	-	-
A01-5-A-220	Conference, Education, Travel	-	-	-
A01-5-A-221	Dues, Memberships, Subscriptions	-	160.09	175.00
A01-5-A-230	Vehicle Maintenance	20,582.85	22,252.93	50,500.00
A01-5-A-231	Equipment Maintenance	9,795.02	5,273.44	5,000.00
A01-5-A-232	Communication Equipment Maintenance	-	928.56	1,000.00
A01-5-A-233	Contractual Services	35,694.80	17,112.08	18,000.00
A01-5-A-234	Rent/Lease	2,504.35	2,500.00	2,500.00
A01-5-A-235	Motor Fuel (Service)	48,972.86	37,146.68	37,000.00
A01-5-A-237	Utilities	12,515.79	12,604.13	13,000.00
A01-5-A-241	Office Supplies, Photos	2,957.16	3,546.18	2,500.00
A01-5-A-242	Supplies and Materials	62,046.97	100,918.29	40,000.00
A01-5-A-243	Other Expenses	9,830.00	8,905.55	5,000.00
A01-5-A-246	Tools and Implements	373.22	4,406.82	4,000.00
A01-5-A-250	Capital	36,320.25	829,454.22	50,000.00
A01-5-A-260	Debt Service Principal	26,977.57	26,054.41	27,000.00
A01-5-A-261	Debt Service Interest	1,000.00	-	-
Service Department Total		701,133.97	1,560,463.74	827,171.00
MAYOR'S OFFICE				
A01-7-A-210	Mayor's Salary	35,269.14	36,346.05	37,400.00
A01-7-A-215	Medicare	507.50	-	-
A01-7-A-220	Conference, Education, Travel	-	-	-
A01-7-A-230	Public Relations	-	76.86	-
Mayor Total		35,776.64	36,422.91	37,400.00
COUNCIL				
A01-7-B-210	Council Salaries	36,240.00	36,100.00	36,600.00
A01-7-B-215	Medicare	437.90	-	-
A01-7-B-220	Conference, Education, Travel	-	-	-
Council Total		36,677.90	36,100.00	36,600.00

Page of Northland

		2014	2015	2016
ACCOUNT	DESCRIPTION	YTD	YTD	Proposed
MAYOR'S COURT				
A01-7-C-210	Court Clerk Salary	47,768.71	57,269.78	51,539.00
A01-7-C-211	Magistrate	4,840.00	4,800.00	4,800.00
A01-7-C-212	Overtime	-	-	2,000.00
A01-7-C-213	Longevity	-	-	625.00
A01-7-C-215	Medicare	832.01	-	-
A01-7-C-216	Uniform Allowance	-	-	250.00
A01-7-C-220	Conference, Education, Travel	653.20	965.13	1,000.00
	Mayor's Court Total	54,093.92	63,034.91	60,214.00
FINANCE DEPARTMENT				
A01-7-D-210	Finance Director Salary	40,709.76	47,956.95	58,100.00
A01-7-D-212	PT Finance Salary	20,772.01	16,840.00	-
A01-7-D-215	Medicare	-	-	-
A01-7-D-220	Conference, Education, Travel	-	-	600.00
A01-7-D-221	Dues, Memberships, Subscriptions	-	-	600.00
A01-7-D-233	Software Support	-	-	5,000.00
A01-7-D-250	Capital	-	-	16,445.00
	Finance Department Total	61,481.77	64,796.95	80,745.00
LAW DEPARTMENT				
A01-7-E-210	Law Director Salary	29,157.53	30,940.74	30,725.00
A01-7-E-215	Medicare	420.00	-	-
A01-7-E-230	Legal Contractual Services	73,645.80	82,090.23	82,000.00
	Law Department Total	103,223.33	113,030.97	112,725.00
ENGINEER				
A01-7-F-230	Engineering Contractual Services	55,661.50	136,759.58	135,000.00
GENERAL GOVERNMENT				
A01-7-G-230	Utilities	29,404.32	26,310.97	26,000.00
A01-7-G-231	Telephone	22,705.00	23,840.18	24,000.00
A01-7-G-232	Liability Insurance	34,371.00	32,311.00	33,000.00
A01-7-G-233	Contractual Services	75,893.14	98,551.74	80,000.00
A01-7-G-234	Tax Collection Expense	103,320.00	93,494.80	95,000.00
A01-7-G-235	Codify Ordinances	6,704.50	3,616.29	6,500.00
A01-7-G-236	Legal Advertising	-	1,000.00	1,000.00
A01-7-G-240	Newsletters, Printing Services	-	-	-
A01-7-G-241	Office and Misc. Supplies	4,251.19	4,999.58	4,500.00
A01-7-G-243	Other Expenses	648,481.84	87,883.91	100,000.00
	General Government Total	925,130.99	372,008.47	370,000.00
CONTRIBUTIONS				
A01-7-G-244	ODJFS Reimbursement	-	-	2,000.00
A01-7-H-210	OPERS Employer Contribution	120,000.00	133,210.38	130,000.00
A01-7-H-211	OP&F Employer Contribution	74,156.37	99,762.63	177,900.00
A01-7-H-212	Worker's Compensation	3,135.00	30,817.42	19,000.00
A01-7-H-213	Health Insurance	247,488.95	252,435.45	336,000.00
A01-7-H-215	Medicare/Social Security	-	33,405.10	44,000.00
A01-7-H-232	Dental, Vision, Life Insurance	16,010.24	16,828.86	17,000.00
	Contributions Total	460,790.56	566,459.84	725,900.00
AUDITOR DEDUCTIONS				
A01-7-I-230	Examiner (Audit)	17,445.00	-	18,000.00
A01-7-I-231	Election Expense	-	-	20,000.00
A01-7-I-232	Auditor/Treasurer Fees	38,618.58	36,176.73	43,800.00
	Auditor Deductions Total	56,063.58	36,176.73	81,800.00
LAND & BUILDING				
A01-7-J-233	Land & Bldg Contractual Services	13,713.41	7,652.66	5,460.00
A01-7-J-240	Land & Bldg Supplies, Materials	6,610.70	4,283.57	4,500.00
A01-7-J-243	Land & Bldg Other Expenses	604.74	256.43	600.00
A01-7-J-250	Land & Bldg Capital	-	-	140,900.00
	Land & Building Total	20,928.85	12,192.66	151,460.00
A01-9-X-271	Transfers Out	301,000.00	738,450.00	776,359.00
A01-9-X-272	Advances Out	-	-	-
	Transfers and Advances Total	301,000.00	738,450.00	776,359.00

ACCOUNT	DESCRIPTION	2014	2015	2016
		YTD	YTD	Proposed
	Beginning Cash Balance	186,498.33	1,042,660.75	1,192,328.37
	Total Revenues	4,664,259.86	5,040,017.98	4,112,300.81
	Total Expenditures	3,808,097.44	4,884,648.07	4,583,730.00
	Actual Cash Balance	1,042,660.75	1,198,030.66	720,899.18
	Encumbrances	-	5,702.29	-
	Unencumbered Cash Balance	1,042,660.75	1,192,328.37	720,899.18
	SCM&R - B01			
B01-B-126	Auto Registration	18,402.31	22,515.86	19,000.00
B01-B-127	Gasoline Tax	115,649.06	115,519.08	110,000.00
B01-H-180	Miscellaneous	-	-	-
B01-X-191	Transfers In	118,000.00	401,100.00	730,359.00
B01-X-192	Advances In	-	-	-
	Revenue Total	252,051.37	539,134.94	859,359.00
B01-6-B-233	SCM&R Contractual Services	35,996.00	214,123.22	698,718.00
B01-6-B-247	Salt	54,705.03	46,961.03	70,000.00
B01-6-B-248	Supplies, Materials	7,953.10	2,848.62	65,000.00
B01-6-B-260	Debt Principal	94,484.52	94,484.52	94,484.52
B01-6-B-261	Debt Interest	-	-	-
	Expenditures Total	193,138.65	358,417.39	928,202.52
	Beginning Cash Balance	(58,065.74)	846.98	69,524.15
	Total Revenues	252,051.37	539,134.94	859,359.00
	Total Expenditures	193,138.65	358,417.39	928,202.52
	Actual Cash Balance	846.98	181,564.53	680.63
	Encumbrances	-	112,040.38	-
	Unencumbered Cash Balance	846.98	69,524.15	680.63
	STATE HIGHWAY - B02			
B02-B-126	Auto Registration	5,626.92	1,825.61	1,800.00
B02-B-127	Gasoline Tax	13,142.74	9,366.40	11,000.00
B02-H-180	Miscellaneous	-	-	-
B02-X-191	Transfers In	18,000.00	-	-
	Revenue Total	36,769.66	11,192.01	12,800.00
B02-6-B-233	State Highway Contractual Services	33,318.26	6,287.66	10,000.00
B02-6-B-248	Supplies and Materials	27.14	1,000.00	1,000.00
	Expenditures Total	33,345.40	7,287.66	11,000.00
	Beginning Cash Balance	(2,458.21)	966.05	4,870.40
	Total Revenues	36,769.66	11,192.01	12,800.00
	Total Expenditures	33,345.40	7,287.66	11,000.00
	Actual Cash Balance	966.05	4,870.40	6,670.40
	Encumbrances	-	-	-
	Unencumbered Cash Balance	966.05	4,870.40	6,670.40
	POLICE DISABILITY & PENSION - B07			
B07-A-110	Real Property Tax	17,447.06	17,978.40	17,000.00
B07-A-111	Personal Property Tax	118.91	11.77	-
B07-B-122	Homestead & Rollback	2,347.26	2,410.18	2,000.00
B07-X-191	Transfers In	-	36,900.00	-
	Revenue Total	19,913.23	57,300.35	19,000.00
B07-1-B-210	OP&F Employer Contribution	34,577.73	38,940.34	40,000.00
B07-1-B-211	Accrued Liability	-	-	1,200.00
	Expenditures Total	34,577.73	38,940.34	41,200.00
	Beginning Cash Balance	43,377.55	28,713.05	47,073.06
	Total Revenues	19,913.23	57,300.35	19,000.00
	Total Expenditures	34,577.73	38,940.34	41,200.00
	Actual Cash Balance	28,713.05	47,073.06	24,873.06
	Encumbrances	-	-	-
	Unencumbered Cash Balance	28,713.05	47,073.06	24,873.06

Revision 031616

Village of Northfield

Village of Northfield		Revision 031616		
ACCOUNT	DESCRIPTION	2014 YTD	2015 YTD	2016 Proposed
FIRE LEVY - B08				
B08-A-110	Real Property Tax	250,674.45	258,649.01	250,000.00
B08-A-111	Personal Property Tax	-	67.42	-
B08-B-122	Homestead & Rollback	36,382.60	34,500.52	26,500.00
B08-D-140	Federal Grants	322,841.00	333,205.00	-
B08-D-141	State Grants	2,496.17	2,497.04	-
B08-D-142	Local Grants/Cost Sharing	44,558.74	32,742.10	-
B08-E-150	Ambulance Billing	125,147.61	97,710.90	95,000.00
B08-E-155	Northfield Park Service Agreement	34,452.96	53,310.48	42,000.00
B08-F-168	Fire Inspections	3,350.00	2,775.00	2,500.00
B08-H-180	Miscellaneous	1,197.50	-	-
B08-X-191	Transfers In	165,000.00	299,000.00	367,000.00
	Revenue Total	986,101.03	1,114,457.47	783,000.00
B08-1-A-210	Fire Chief Salary	25,480.80	27,245.71	27,037.50
B08-1-A-211	Fire Salaries	427,407.71	470,555.19	-
	(will be renamed FT Salaries in 2016)	-	-	142,640.85
B08-1-A212	PT Salaries	-	-	368,623.90
B08-1-A-212	Fire Overtime	-	-	10,766.25
B08-1-A-214	Uniform Allowance	6,147.84	7,922.90	10,800.00
B08-1-A-215	Medicare	7,000.00	-	-
B08-1-A-216	Social Security	11,000.00	24,095.27	-
B08-1-A-220	Conference, Education, Travel	-	-	1,000.00
B08-1-A-221	Dues, Memberships, Subscriptions	414.00	764.00	1,000.00
B08-1-A-222	Training	1,100.00	1,719.82	2,500.00
B08-1-A-230	Vehicle Maintenance	23,134.62	16,732.53	15,000.00
B08-1-A-231	Equipment Maintenance	3,919.80	5,500.00	5,500.00
B08-1-A-232	Communication Equipment Maintenance	432.00	1,992.87	3,000.00
B08-1-A-233	Contractual Services	31,539.69	31,722.49	35,000.00
B08-1-A-234	Building Maintenance	4,271.38	3,918.31	8,800.00
B08-1-A-235	Ambulance Billing Fees	13,265.15	11,459.78	13,500.00
B08-1-A-237	Utilities	8,154.41	7,821.74	8,200.00
B08-1-A-240	Fuel Costs	5,642.68	5,364.35	6,000.00
B08-1-A-241	Office Supplies, Photos	2,118.82	2,970.29	4,000.00
B08-1-A-242	EMS Supplies	2,541.22	5,291.53	6,000.00
B08-1-A-243	Other Expenses	3,325.30	2,132.10	2,800.00
B08-1-A-250	Capital	400,938.41	84,881.30	25,000.00
B08-1-A-251	Capital: Grant Program	-	336,700.95	6,000.00
B08-1-A-260	Debt Principal	44,971.21	50,701.72	76,700.00
B08-1-A-261	Debt Interest	8,492.33	6,003.11	8,000.00
	Expenditures Total	1,031,297.37	1,105,495.96	787,868.50
	Beginning Cash Balance	45,216.25	19.91	8,931.43
	Total Revenues	986,101.03	1,114,457.47	783,000.00
	Total Expenditures	1,031,297.37	1,105,495.96	787,868.50
	Actual Cash Balance	19.91	8,981.42	4,062.93
	Encumbrances	-	49.99	-
	Unencumbered Cash Balance	19.91	8,931.43	4,062.93
LAW ENFORCEMENT ASSISTANCE - B09				
B09-H-180	Miscellaneous	1,360.00	1,523.25	-
	Revenue Total	1,360.00	1,523.25	-
B09-1-C-233	Contractual Services	-	-	-
B09-1-C-243	Miscellaneous	-	-	-
	Expenditures Total	-	-	-
	Beginning Cash Balance	1,016.86	2,376.86	3,900.11
	Total Revenues	1,360.00	1,523.25	-
	Total Expenditures	-	-	-
	Actual Cash Balance	2,376.86	3,900.11	3,900.11
	Encumbrances	-	-	-
	Unencumbered Cash Balance	2,376.86	3,900.11	3,900.11

ACCOUNT	DESCRIPTION	2014 YTD	2015 YTD	2016 Proposed
PERMISSIVE TAX - B10				
B10-B-124	Permissive Tax	8,686.49	8,697.01	8,000.00
B10-B-137	Interest Income	-	-	-
B10-X-191	Transfers In	-	-	-
	Revenue Total	8,686.49	8,697.01	8,000.00
B10-6-B-233	Contractual Services	-	-	-
B10-6-B-234	Engineer Study	-	-	-
B10-6-B-243	Other Expenses	-	-	-
B10-6-B-248	Supplies and Materials	-	-	-
	Expenditures Total	-	-	-
	Beginning Cash Balance	1,392.50	10,078.99	18,776.00
	Total Revenues	8,686.49	8,697.01	8,000.00
	Total Expenditures	-	-	-
	Actual Cash Balance	10,078.99	18,776.00	26,776.00
	Encumbrances	-	-	-
	Unencumbered Cash Balance	10,078.99	18,776.00	26,776.00
LAW ENFORCEMENT TRUST - B13				
B13-F-160	DUI Fund	1,295.00	1,176.00	-
B13-F-160-1	Drug Fund	511.00	2,917.00	-
B13-F-169	Law Enforcement Trust	-	-	-
	Revenue Total	1,806.00	4,093.00	-
B13-1-A-233	Contractual Services	-	-	-
B13-1-A-240	Other Expenses	-	-	-
B13-1-A-250	Capital	-	-	-
	Expenditures Total	-	-	-
	Beginning Cash Balance	617.18	2,423.18	6,516.18
	Total Revenues	1,806.00	4,093.00	-
	Total Expenditures	-	-	-
	Actual Cash Balance	2,423.18	6,516.18	6,516.18
	Encumbrances	-	-	-
	Unencumbered Cash Balance	2,423.18	6,516.18	6,516.18
COURT COMPUTER - B17				
B17-F-160	Mayor's Court Computer Fund	4,942.00	5,818.15	5,000.00
	Revenue Total	4,942.00	5,818.15	5,000.00
B17-7-C-220	Conference, Education, Travel	50.00	-	100.00
B17-7-C-233	Contractual Services	522.50	1,980.00	1,980.00
B17-7-C-241	Office Supplies, Materials	2,455.78	2,978.00	2,000.00
B17-7-C-243	Other Expenses	-	2,995.00	2,500.00
	Expenditures Total	3,028.28	7,953.00	6,580.00
	Beginning Cash Balance	7,584.83	9,498.55	7,363.70
	Total Revenues	4,942.00	5,818.15	5,000.00
	Total Expenditures	3,028.28	7,953.00	6,580.00
	Actual Cash Balance	9,498.55	7,363.70	5,783.70
	Encumbrances	-	-	-
	Unencumbered Cash Balance	9,498.55	7,363.70	5,783.70
INDIGENT DRIVERS ALCOHOL MONITORING - B18				
B18-F-160	Indigent Drivers/Interlock/Alcohol	3,113.95	-	-
	Revenue Total	3,113.95	-	-
	Beginning Cash Balance	-	3,113.95	3,113.95
	Total Revenues	3,113.95	-	-
	Total Expenditures	-	-	-
	Actual Cash Balance	3,113.95	3,113.95	3,113.95
	Encumbrances	-	-	-
	Unencumbered Cash Balance	3,113.95	3,113.95	3,113.95

ACCOUNT	DESCRIPTION	2014 YTD	2015 YTD	2016 Proposed
NPPI TIF - B20				
B20-B-120	TIF Settlement	-	1,470,304.70	1,400,000.00
B20-H-180	Rocksino TIF Receipts	-	-	-
	Revenue Total	-	1,470,304.70	1,400,000.00
B20-5-A-250	Capital	-	-	-
B20-7-I-232	Auditor/Treasurer Fees	-	17,165.64	17,000.00
B20-7-I-250	Direct Payments Capital	-	-	44,550.81
B20-7-X-271	Transfers Out	-	466,585.44	365,550.81
B20-9-X-270	School District Compensation Payments	-	934,742.37	934,000.00
	Expenditures Total	-	1,418,493.45	1,361,101.62
	Beginning Cash Balance	-	-	7,260.44
	Total Revenues	-	1,470,304.70	1,400,000.00
	Total Expenditures	-	1,418,493.45	1,361,101.62
	Actual Cash Balance	-	51,811.25	46,158.82
	Encumbrances	-	44,550.81	-
	Unencumbered Cash Balance	-	7,260.44	46,158.82
CONSTRUCITON - D01				
D01-D-140	Grants	-	-	-
	Revenue Total	-	-	-
D01-8-A-233	Contractual Services	-	-	-
D01-8-A-234	Engineer Study	-	-	-
	Expenditures Total	-	-	-
	Beginning Cash Balance	-	-	-
	Total Revenues	-	-	-
	Total Expenditures	-	-	-
	Actual Cash Balance	-	-	-
	Encumbrances	-	-	-
	Unencumbered Cash Balance	-	-	-
SEWER MAINTENANCE - E02				
E02-C-130	Special Assessments	65,691.19	52,160.52	50,000.00
E02-E-156	Sewer Maintenance Fees	239,403.31	265,477.46	250,000.00
E02-E-157	Sewer Tie-In	-	-	-
E02-H-180	Miscellaneous	-	-	-
	Revenue Total	305,094.50	317,637.98	300,000.00
E02-5-A-210	Sewer Salaries	44,326.08	46,659.35	45,000.00
E02-5-A-212	Sewer Overtime	-	-	10,000.00
E02-5-A-215	Medicare	458.30	-	-
E02-5-A-220	Conference, Education, Travel	-	-	1,000.00
E02-5-A-230	Vehicle Maintenance	740.57	-	5,000.00
E02-5-A-231	Equipment Maintenance	-	4,462.44	100,000.00
E02-5-A-233	Contractual Services	109,230.03	68,003.95	1,000.00
E02-5-A-241	Office Supplies, Photos	828.87	1,980.17	10,000.00
E02-5-A-242	Supplies/Materials	9,214.88	11,983.77	20,000.00
E02-5-A-243	Other Expenses	22,584.46	23,087.63	-
E02-5-A-246	Tools and Implements	-	-	-
E02-5-A-250	Capital	-	130,687.25	-
E02-5-A-260	Debt Principal	61,374.00	61,536.02	61,536.02
E02-5-A-261	Debt Interest	-	-	-
	Expenditures Total	248,757.19	348,400.58	253,536.02
	Beginning Cash Balance	42,103.95	98,441.26	67,603.66
	Total Revenues	305,094.50	317,637.98	300,000.00
	Total Expenditures	248,757.19	348,400.58	253,536.02
	Actual Cash Balance	98,441.26	67,678.66	114,067.64
	Encumbrances	-	75.00	-
	Unencumbered Cash Balance	98,441.26	67,603.66	114,067.64

ACCOUNT	DESCRIPTION	2014 YTD	2015 YTD	2016 Proposed
UNCLAIMED - G05				
G05-H-184	Unclaimed Funds	-	-	-
	Revenue Total	-	-	-
G05-7-X-271	Transfers Out	-	-	-
	Expenditures Total	-	-	-
	Beginning Cash Balance	634.60	634.60	634.60
	Total Revenues	-	-	-
	Total Expenditures	-	-	-
	Actual Cash Balance	634.60	634.60	634.60
	Encumbrances	-	-	-
	Unencumbered Cash Balance	634.60	634.60	634.60
REFUNDABLE PERFORMANCE BONDS - G06				
G06-H-185	Performance Bonds	7,000.00	16,000.00	-
G06-X-191	Transfers In	-	1,450.00	-
	Revenue Total	7,000.00	17,450.00	-
G06-7-X-171	Refund	3,808.00	2,756.51	5,000.00
G06-7-X-271	Transfers Out	2,332.00	-	-
	Expenditures Total	6,140.00	2,756.51	5,000.00
	Beginning Cash Balance	500.00	1,360.00	16,053.49
	Total Revenues	7,000.00	17,450.00	-
	Total Expenditures	6,140.00	2,756.51	5,000.00
	Actual Cash Balance	1,360.00	16,053.49	11,053.49
	Encumbrances	-	-	-
	Unencumbered Cash Balance	1,360.00	16,053.49	11,053.49
	All Funds Beginning Cash Balance	268,418.10	1,201,134.13	1,453,949.54
	All Funds Total Revenues	6,291,098.09	8,587,626.84	7,499,459.81
	All Funds Total Expenditures	5,358,382.06	8,172,392.96	7,978,218.66
	All Funds Actual Cash Balance	1,201,134.13	1,616,368.01	975,190.69
	All Funds Encumbrances	-	162,418.47	-
	All Funds Unencumbered Cash Balance	1,201,134.13	1,453,949.54	975,190.69

Fund	Revenue		Expenditure	
	Advance-In (or return of Advance)	Transfer-In	Transfer-Out	Advance-Out
A01		44,550.81	776,359.00	
B01		730,359.00		
B02				
B07				
B08		367,000.00		
B09				
B10				
B13				
B17				
B18				
B20			365,550.81	
D01				
E02				
G05				
G06				
	0.00	1,141,909.81	1,141,909.81	0.00
	Total:	1,141,909.81	Total:	1,141,909.81
Explanation of Transfers				
A01 to B08	GF to FD	367,000.00	Operating	
A01 to B01	GF to SCMR	409,359.00	Ledge Road Ph 1	
B20 to A01	TIF to GF	44,550.81	Repayment of first payment for Sagamore Rd to Walton Hills	
B20 to B01	TIF to SCMR	321,000.00	Ledge Road Ph 1	
		1,141,909.81		

Council Meeting

March 24, 2016

Presented by Fire & Safety Chairperson, Councilwoman Jenn Domzalski

■ **PART-TIME CANDIDATES:**

- Chief Wentz reports they have completed background investigations into two part-time candidates who were under consideration for hire. They have decided to decline an offer to one, but would like to proceed with the hiring of the other candidate, **NICHOLAS MILTNER**.

Miltner's background was conducted by **Det. Sgt. Ed Carlile**. According to Sgt. Carlile's report, Miltner's references and neighbors described him as being a well-rounded young man who is intelligent, respectful, and social. Past employees described him as very goal oriented and a model employee.

Nicholas is 22 years old and single. He is a 2011 graduate of Notre Dame-Cathedral Latin High School. In 2014, he earned an Associates Degree in Criminal Justice from Lakeland Community College. While working towards his associates degree he simultaneously attended the Lakeland Community College Police Academy, where he earned high praise for his work ethic, academics, and overall performance.

He was hired part-time in March 2015 by the Burton Police Department, where he is still presently employed. **Burton Police Chief Richard Smigelski** said Nicholas has been very active during his tenure with them, completes all tasks, has never been late for duty or called off, and wishes he had a full-time opening to be able to keep him with their department.

Nicholas Miltner is recommended for hire by Chief Wentz, Lt. Jamie Mackie, and Det. Sgt. Ed Carlile.

With Council's approval, Chief Wentz would like to hire Nicholas Miltner as a part-time officer and swear him in at the April 13, 2016 council meeting.

■ **THANK YOU LETTER:**

- On March 9, 2016 the police department assisted the Special Investigations unit of the Ohio Bureau of Workers' Compensation in the execution of a search warrant at a business in the Village. **James Wernecke**, the unit's director of investigations, sent a thank you letter to Chief Wentz, commending the following officers for their assistance before, during, and after the search warrant: **Lt. Jamie Mackie, Det. Sgt. Ed Carlile, Sgt. Brian Zajac, and Pagtrolman Patrick Pizzuli**.

A copy of the letter is attached.

■ End of Report ■

Respectfully submitted by Police Chief Mark C. Wentz



**Bureau of Workers'
Compensation**

30 West Spring Street
Columbus, OH 43215

Governor John R. Kasich
Administrator/CEO Stephen Buehrer

ohiobwc.com
1-800-OHIOBWC
Fax: 866-339-8346

March 15, 2016

Chief Mark Wentz
Village of Northfield Police Department
10455 Northfield Road
Northfield, OH 44067

Dear Chief Wentz:

On behalf of the Ohio Bureau of Workers' Compensation, Special Investigations Department, I would like to express our gratitude to you and all the members of your department for the assistance they provided to my agents during the March 9, 2016 search warrant executed in your city. I commend your staff for their outstanding professionalism and responsiveness. I have heard nothing but praise from our agents on site. We would like to commend Detective Sergeant Edward Carlile for his time and assistance before, during and after the search warrant. We also would like to thank Lieutenant Jamie Mackie for allocating the resources needed to execute the warrant. Additionally, we would like to thank Sergeant Brian Zajac and Patrolman Patrick Pizulli for their assistance in the execution of the warrant.

The assistance from local authorities is crucial for the success of our health care fraud investigations. With all of our limited resources, your support was instrumental in the successful execution of our warrant.

Should you or your agency require anything of our department, please feel free to contact me at (614) 466-9411. Again, thank you.

Sincerely,

James E. Wernecke
Director of Investigations

